



## **Professional Development Committee Charter**

### **Mission**

VADMO Professional Development Committee is dedicated to supporting VADMO conferences, seminars and other educational events support its mission and are responsive to the needs of the Association membership and the tourism profession at large.

### **Roles and Responsibilities**

The Education Committee is responsible for:

- Soliciting input from VADMO members regarding the education needs of profession.
- Recommending new educational offerings for Board approval.
- Overseeing the program development for the educational and social programs of all VADMO meetings.
- Providing professional development input to the VA-1 conference as requested.

### **Meetings**

The Education Committee will conduct business of the committee through an ongoing schedule of quarterly conference calls and electronic communications. The Committee and its subcommittees will utilize a consensus decision making process when possible. When consensus decisions are not possible, decisions will be made by a simple majority of a roll call vote.

### **Membership**

- Committee Leadership: The Professional Development Committee shall have a chair that is a member of the board of directors.
- Other Committee members shall include:
  - Volunteer member participants appointed by the VADMO President
  - The Association's Executive Director as an Ex Officio Member.